



Hospice Methodologies Task Force

Draft Minutes – Friday, March 27, 2009

10:00am – 12:30 pm

Council Building, 701 Barbour Drive, Raleigh, NC

Medical Facilities Planning

MEMBERS PRESENT: Dr. T.J. Pulliam, Chair, Peter Brunnick, Rita Burch, Lynn Hardy, David Lee, Stephen Nuckolls, Jerry Parks, Sandy Roberson, Timothy Rogers, John Thoma, and David Work. RESOURCE PEOPLE PRESENT: Helen Alexander, Judy Brunger, Dawn Carter, Azzie Conley and Teresa Piezzo
MEMBERS AND RESOURCE PEOPLE ABSENT: None
MEDICAL FACILITIES PLANNING SECTION STAFF PRESENT: Floyd Cogley and Kelli Fisk
DHSR STAFF PRESENT: Elizabeth Brown

Standing Agenda	Discussion
Welcome & Introductions	Dr. Pulliam, Task Force Chair, welcomed members and guests. At Dr. Pulliam's request, Task Force members, resource people, Division staff and guests introduced themselves.
Review of Executive Order No. 10 Ethical Standards for the State Health Coordinating Council	Dr. Pulliam referred to, Executive Order 10 Ethical Standards for the State Health Coordinating Council, which had been mailed to the members. Dr. Pulliam introduced Mr. Marc Lodge, an attorney with the North Carolina Department of Justice. Mr. Lodge gave an overview of Executive Order No. 10. Dr. Pulliam gave an overview on the procedures to observe before taking action at the meeting. Beginning with Dr. Pulliam, each member of the Task Force commented on their professional and institutional interest. None of the members indicated having a financial benefit that would be derived from any matter coming before the Task Force for action. Therefore, no member recused themselves from voting on any matter coming before the Task Force at the meeting.
Brief Overview of Second Meeting	Dr. Pulliam referred to the Draft Report of the February 20, 2009 Task Force meeting that had been distributed. Mr. Nuckolls moved that the report be accepted as written. The motion was seconded by Mr. Brunnick and was unanimously passed. With regard to Resource People, Adelle Kingsberry was present for Teresa Piezzo and Anita Gogola attended for Azzie Conley.
Discussion of Selected Issues and Recommendations	Dr. Pulliam indicated that he was requesting a subgroup of the Task Force to develop draft material to reflect Task Force discussion for review at the May 1, 2009 Task Force meeting. Those appointed to the subgroup were Ms. Brunger, Mr. Brunnick, Ms. Carter, Mr. Roberson, Mr. Rogers and Mr. Cogley. Dr. Pulliam referred to the list of issues and questions identified for further consideration that had been distributed. He also referred to the March 25, 2009 memorandum from Dawn Carter that had been distributed. The issues and questions were extensively reviewed and discussed. Items were identified for consideration.
Next Step	The sub group will prepare draft methodology material for the May 1, 2009 meeting. With regard to data reporting, The Carolinas Center for Hospice and End of Life Care and the Association for Home & Hospice Care of North Carolina will follow-up with the Division's Acute and Home Care Licensure Section.
Adjournment	Dr. Pulliam thanked everyone present and adjourned the meeting.