



Healthcare Planning and Certificate of Need Section

**Long-Term and Behavioral Health Committee Minutes - DRAFT**

**Thursday, May 9, 2024**

**10:00 a.m. -12:00 p.m.**

**WebEx Event**

<b>Committee Members Present:</b> Ms. Valarie Jarvis (chair), Dr. Vanessa Ervin, Dr. Sandra Greene (ex officio, non-voting), Mr. Cooper Linton, Mr. Jim Martin, Mr. Timothy Rogers, Ms. Quintana Stewart
<b>Committee Members Absent:</b> Representative Carla Cunningham, Dr. Jeffery Heck
<b>DHSR Healthcare Planning Staff Present:</b> Ms. Elizabeth Brown, Dr. Andrea Emanuel, Dr. Bradford James, Ms. Denise Lee, Ms. Kimberly Torres
<b>Other DHSR Staff Present:</b> Ms. Emery Milliken, Ms. Micheala Mitchell, Ms. Yolanda Jackson
<b>Attorney General’s Office Representative(s) Present:</b> Ms. Farrah Raja

<b>Agenda Items</b>	<b>Discussion/Action</b>	<b>Motion</b>	<b>Vote</b>	<b>Recommendation/ Action</b>
<b>Welcome, Introductions and Announcements</b>	<p>Ms. Valarie Jarvis welcomed members, staff and the public to the second Long-Term and Behavioral Health (LTBH) Committee meeting of 2024. Ms. Jarvis explained that the meeting was open to the public, but discussions, deliberations and recommendations would be limited to members of the Committee and staff. She stated that the purpose of this meeting was to review preliminary drafts of data tables and need determinations for Chapters 10 – 14 for the Proposed 2025 State Medical Facilities Plan (SMFP) and to vote on a recommendation to the State Health Coordinating Council (SHCC).</p> <p>Ms. Jarvis stated that following this meeting, the LTBH Committee’s recommendations will be forwarded to all members of the SHCC for their consideration at the June 5, 2024 meeting.</p> <p>Committee members and staff were introduced.</p>			
<b>Review of Executive Orders: No. 46, Ethical Standards for SHCC and No. 187, Extending the SHCC</b>	<p>Ms. Jarvis reviewed Executive Orders 46 and 187 with committee members and explained procedures to observe before taking action at the meeting.</p> <p>Ms. Jarvis announced that due to the requirement that all votes be done by roll call, recommendations will not be made separately for each section of the chapter. Rather, in the interest of time, there will be one vote once all</p>			

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	reviews are complete. At that time, anyone may move to extract a specific section for separate consideration.			
<b>Approval of the April 11, 2024 Meeting Minutes</b>	A motion was made and seconded to accept a revised version of the meeting April 11, 2024 minutes that indicates Dr. Vanessa Ervin was in attendance.	Rogers Linton	<b>Ayes:</b> Ervin, Jarvis, Linton, Rogers, Stewart <b>Nays:</b> None	Motion approved
<b>Nursing Care Facilities – Chapter 10</b>	Ms. Elizabeth Brown reviewed data tables for nursing care facility beds. There were no draft need determinations for this service.			
<b>Adult Care Homes – Chapter 11</b>	Ms. Brown reviewed draft data tables and need determinations for adult care home beds.			
<b>Home Health Services – Chapter 12</b>	Ms. Brown reviewed draft data tables for home health services. There were no draft need determinations for this service.			
<b>Hospice Services – Chapter 13</b>	Ms. Brown reviewed draft data tables for hospice services. There were no draft need determinations for hospice home care offices or hospice inpatient beds.			
<b>Intermediate Care Facilities for Individuals with Intellectual Disabilities - Chapter 14</b>	Dr. Andrea Emanuel reviewed the draft data table for intermediate care facilities for individuals with intellectual disabilities. There is no need determination methodology for this service.			
<b>Recommendations for Chapters 10 -14</b>	A motion was made and seconded to approve the data and draft need determinations for Chapter 10 - 14 in preparation of the Proposed 2025 SMFP.	Ervin Rogers	<b>Ayes:</b> Ervin, Jarvis, Linton, Martin, Rogers, Stewart <b>Nays:</b> None	Motion approved
<b>Other Business</b>	Dr. Emanuel provided a brief tutorial on how to easily navigate the online SMFP publication.  Ms. Jarvis reminded everyone that the next LTBH Committee meeting will be held via WebEx on Thursday, September 12, 2024 at 10:00 a.m. The next full SHCC meeting will be on Wednesday, June 5 <sup>th</sup> at 10:00 a.m. in the Credit Suisse Auditorium at Wake Technical Community College’s RTP Campus at 10908 Chapel Hill Road in Morrisville.			

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<b>Adjournment</b>	There being no further business, Ms. Jarvis called for a motion to adjourn the meeting.	Linton Rogers	<b>Ayes:</b> Ervin, Jarvis, Linton, Martin, Rogers, Stewart <b>Nays:</b> None	Motion approved