DHSR
N.C. Division of Health Service Regulation

Healthcare Planning and Certificate of Need Section

Technology & Equipment Committee Minutes - DRAFT
Wednesday, May 15, 2024
10:00 a.m. -12 Noon
WebEx Event

Committee Members Present: Dr. Satish Mathan (chair), Dr. Mary Braithwaite, Ms. Kelli Collins, Sen. Michael Garrett, Mr. Franklin Gomez Flores, Dr. Sandra Greene (ex officio, non-voting), Dr. Pamela Oliver, Dr. Toni Stewart
Committee Members Absent: Mr. Mark Werner
Healthcare Planning Staff Present: Ms. Elizabeth Brown, Dr. Amy Craddock, Ms. Dr. Andrea Emanuel, Dr. Bradford James, Ms. Densie Lee, Ms. Kimberly Torres
DHSR Staff Present: Ms. Cynthia Bradford, Ms. Gloria Hale, Ms. Crystal Kearney, Ms. Ena Lightbourne, Mr. Mike McKillip, Ms. Micheala Mitchell, Ms. Chalice Moore, Ms. Lisa Pittman
Attorney General's Office Staff Present: Ms. Ashley Council

Agenda Items	Discussion/Action	Motion	Vote	Recommendation / Action
Welcome, Introductions and Announcements	Dr. Satish Mathan welcomed members, staff, and the public to the second Technology & Equipment (T&E) Committee meeting of 2024. Dr. Mathan explained that the meeting was open to the public, but discussions, deliberations and recommendations would be limited to members of the Committee and staff. He stated that the purpose of this meeting was to review preliminary drafts of data tables and need determinations for Chapter 15 for the Proposed 2025 State Medical Facilities Plan (SMFP) and to vote on a recommendation to the State Health Coordinating Council (SHCC). Dr. Mathan stated that following this meeting, the T&E Committee's recommendations will be forwarded to all members of the SHCC for their consideration at the June 5, 2024 meeting. Committee members and staff in attendance were introduced.			

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Review of Executive Orders: No. 46, Ethical Standards for SHCC and No. 187, Extending the SHCC	Dr. Mathan reviewed Executive Orders 46 and 187 with committee members and explained procedures to observe before taking action at the meeting. Dr. Mathan announced that due to the requirement that all votes be done by roll call, recommendations will not be made separately for each section of the chapter. Rather, in the interest of time, there will be one vote once all reviews are complete. At that time, anyone may move to extract a specific section for separate consideration.			
Approval of the April 3, 2024 Minutes	A motion was made and seconded to accept the April 3, 2024 meeting minutes with the correction that Ms. Collins presided over the meeting.	Collins Braithwaite	**Ayes:** Braithwaite, Collins, Garrett, Gomez Flores, Mathan, Oliver, Stewart **Nays:** None	Motion approved
Cardiac Catheterization Equipment	Dr. Craddock provided a review of data tables and service area need determinations for cardiac catheterization equipment.			
Gamma Knives	Dr. Craddock reviewed the data regarding the Gamma Knife section of Chapter 15. There is no need determination methodology for gamma knife.			
Linear Accelerators	Dr. Craddock provided a review of data and service area need determinations for linear accelerators.			
Lithotriptors	Dr. Craddock provided review of data tables regarding lithotripters. There were no draft need determinations for this equipment.			
Magnetic Resonance Imaging (MRI) Scanners	Dr. Craddock provided the review of data tables and service area need determinations for MRI scanners.			
Positron Emission Tomography (PET) Scanners	Dr. Craddock provided the review of data tables and service area need determinations for PET scanners.			

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Recommendation to SHCC for Chapter 15	A motion was made and seconded to approve the data and draft need determinations for Chapter 15 in preparation of the Proposed 2025 SMFP.	Stewart Collins	**Ayes:** Braithwaite, Collins, Garrett, Gomez Flores, Mathan, Oliver, Stewart **Nays:** None	Motion approved
Other Business	Dr. Emanuel provided a brief tutorial on how to easily navigate the online SMFP publication. Dr. Mathan reminded everyone that the next T&E Committee meeting will be held via WebEx on Wednesday, September 4th at 10:00 a.m. The next full SHCC meeting will be on Wednesday, June 5th at 10:00 a.m. in the Credit Suisse Auditorium at Wake Technical Community College's RTP Campus at 10908 Chapel Hill Road in Morrisville.			
Adjournment	There being no further business, Dr. Mathan called for a motion to adjourn the meeting.	Braithwaite Collins	**Ayes:** Braithwaite, Collins, Garett, Gomez Flores, Mathan, Oliver, Stewart **Nays:** None	Motion approved