



Medical Facilities Planning

Facility Energy Efficiency & Sustainability Work Group Meeting Draft Minutes May 20, 2010

10:00 am – 12:00 Noon
Council Bldg. Room 201

MEMBERS PRESENT: John Young, Gene DePorter, Renee Hutcheson, Carol Hutchison, Nelson Long, Timothy McDonnell, Laura McFadden, Zach Miller, Dr. Duncan Yaggy, Pam Houston, Tammy Sylvester
MEMBERS ABSENT: Dr. Zane Walsh, Carey Gurlitz
Medical Facilities Planning Section Staff Present: Gene DePorter, Kelli Fisk
DHSR Staff Present: Craig Smith

Standing Agenda	Discussion	Motions	Recommendations/ Actions
Welcome & Announcements	Mr. Young welcomed members, staff and visitors to the meeting. Mr. Young stated this meeting is open to the public, but that the meeting did not include a Public Hearing; therefore, discussion would be limited to members of the Work Group and staff, unless questions were directed specifically to someone in the audience.		
Review of Executive Order No. 10	Mr. Young gave an overview on the procedures to observe before taking action at the meeting. Mr. Young inquired if anyone had a conflict or needed to declare that they would derive a benefit from any matter on the agenda or intended to recuse themselves from voting on the matter. Mr. Young asked members to declare conflicts as agenda items come up. None of the members indicated having a financial benefit that would be derived from any matter coming before the Council for action. Therefore, no member recused from voting on any matter coming before the Council at the meeting.		
Introductions	At this time Mr. Young asked all members to introduce themselves and give some background information regarding their experience and current position.		
Review of the Charge Statement & Meeting Schedule	Mr. Young indicated the next meeting dates are June 23, July 29 and August 25. Mr. Young also stated that in order to hold a meeting we need a quorum present and a majority vote of the work group members in attendance. Mr. DePorter stated the importance of this work group and referenced Governor Perdue's directive to the State Health Coordinating Council in her approval memorandum of the 2010 State Medical Facilities Plan (SMFP), December 30, 2009, as follows: <i>"...I am directing the Council to develop, for inclusion in the <u>2011 State Medical Facilities Plan</u>, with public input and comment, a policy to address more energy</i>		

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	<p><i>efficient and sustainable building design and construction for certificate of need applicants proposing new or replacement health care facilities.”</i></p> <p>Mr. DePorter indicated that, at a minimum, a statement regarding energy policy development is necessary for the 2011SMFP. Mr. DePorter stated that the work group also needs to create energy efficiency and sustainability criteria to which potential Certificate of Need applicants must first respond before they can submit a project for CON review..</p>		
Policy Development Guidelines	<p>Members of the work group expressed their concerns about insufficient time to meet the Governor’s request for a full policy statement in the Proposed 2011 SMFP. Mr. Young described a two step alternative to the Governor’s directive. First, develop a preliminary Health Care Facilities Energy Policy in the 2011 SMFP and second, continued work group effort to enhance the preliminary policy with best practices criteria policy for inclusion in the 2012 SMFP based upon the governor’s approval.</p>		
Meeting the Charge – Discussion of Approach	<p>The following work group objective statement was provided;</p> <p>Establish policy guidelines to assure the development of energy efficient and sustainable design and construction for healthcare facilities applying to Certificate of Need for approval of replacement or new construction of healthcare facilities in North Carolina.</p> <p>Committee members noted that as part of policy development the following would need to be discussed;</p> <ul style="list-style-type: none"> ■ Work Group Education, ■ Phase development of the energy policy across the 2011 and 2012 SMFPs, ■ Compile a state wide inventory of health care facility current energy efficiency and sustainability efforts, beginning with hospitals, ■ Sync. existing statutes with energy policy intent and specifics, ■ Education of all affected constituencies. 		
Adjourn	<p>There being no further discussion or business, the meeting was adjourned.</p>		