



Medical Facilities Planning

Facility Energy Efficiency & Sustainability Work Group Meeting
Draft Minutes
July 29, 2010
10:00 am – 12:00 Noon
Council Bldg. Room 201

MEMBERS PRESENT: John Young, Gene DePorter, Carey Gurlitz; Renee Hutcheson, Carol Hutchison, Timothy McDonnell, Laura MacFadden, Zach Miller, Bill Payne
MEMBERS ABSENT: Jennifer Bumgarner, Nelson Long, Tim Spence, Dr. Zane Walsh, Dr. Duncan Yaggy
Medical Facilities Planning Section Staff Present: Gene DePorter, Kelli Fisk
DHSR Staff Present: Craig Smith

Standing Agenda	Discussion	Motions	Recommendations/ Actions
Welcome & Announcements	Mr. Young welcomed members, staff and visitors to the meeting. Mr. Young stated this meeting is open to the public, but that the meeting did not include a Public Hearing; therefore, discussion would be limited to members of the Work Group and staff, unless questions were directed specifically to someone in the audience.		
Review of Executive Order No. 10	Mr. Young gave an overview on the procedures to observe before taking action at the meeting. Mr. Young inquired if anyone had a conflict or needed to declare that they would derive a benefit from any matter on the agenda or intended to recuse themselves from voting on the matter. Mr. Young asked members to declare conflicts as agenda items come up. None of the members indicated having a financial benefit that would be derived from any matter coming before the Work Group for action. Therefore, no member recused from voting on any matter coming before the Work Group at the meeting.		
Introductions	At this time Mr. Young asked all members to introduce themselves. Mr. Young stated that today's agenda was to complete Phase 1.		
Approval of June 23, 2010 minutes.	A motion was made to accept the June 23, 2010 minutes.	Ms. Hutchison Mr. Payne	The motion was unanimously approved.
Recap of NC Association of Hospital Engineers	Mr. Bill Payne provided a presentation regarding insights from North Carolina Hospital Engineers Association.		

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Presentation – DHSR – Construction Section Codes and Standards	Ms. Carey Gurlitz reviewed interface of rules, codes or standards with green best practices and technologies.		
Recap of Hospital Association Planners Meeting	Mr. DePorter reviewed the concerns and comments in reference to the GEN-4: Energy Efficiency and Sustainability Policy by those attending the NCHA Planners meeting on July 26, 2010.		
Other Business	Mr. Young reminded members of the upcoming meetings. There was no other business. Mr. Young asked that each member of the work group draft the GEN-4 Energy Efficiency and Sustainability Policy statement based upon the input from the public hearing and comments from providers and send revisions to Mr. DePorter as soon as possible.		
Adjourn	Meeting was adjourned.		