

1 10A NCAC 13E .0301 is adopted with changes as published in 31:06 NCR, pp. 462-474, as follows:

2  
3 **SECTION .0300 - PHYSICAL PLANT RULES**

4  
5 **10A NCAC 13E .0301 SUBMISSION OF INFORMATION TO THE DIVISION OF HEALTH SERVICE**  
6 **REGULATION CONSTRUCTION SECTION**

7 (a) Prior to operation, an applicant for a license to provide overnight respite services shall submit the following  
8 documents to the Division of Health Service Regulation (DHSR) Construction Section:

- 9 (1) an approval letter from the local zoning jurisdiction for the proposed location;  
10 (2) if an existing structure, a photograph of each side of the existing structure and at least one of each  
11 of the interior spaces; and  
12 (3) a set of building plans of each floor level indicating:  
13 (A) the layout of all rooms;  
14 (B) room dimensions (including closets);  
15 (C) door widths (exterior, bedroom, bathroom, and kitchen doors);  
16 (D) window sizes and window sill heights;  
17 (E) type of construction; and  
18 (F) the proposed participant bedroom locations including the number of occupants in each  
19 bedroom.

20 (b) The Construction Section shall review the documents and notify the applicant by letter of changes that ~~must~~ shall  
21 be made to the building to meet the standards established in this Section. The letter shall also contain a list of final  
22 documentation required from the local fire marshal, local building code ~~official~~ official, and county health department  
23 that shall be submitted upon completion of any required changes to the building or completion of construction.

24 (c) In order to maintain compliance with the standards established in this Section, any changes made during  
25 construction that were not proposed during the document review required by Paragraph (b) of this Rule shall require  
26 the approval of the Construction Section.

27 (d) Upon receipt of the final documentation required by Paragraph (b) of this Rule, the Construction Section shall  
28 review the information and may either approve the overnight respite services program for construction based on  
29 documentation or make an on-site visit. If an on-site visit is made, the Construction Section shall inspect the  
30 construction and shall notify the applicant by letter of any changes that ~~must~~ shall be made to the construction. When  
31 the Construction Section determines that the completed construction is in compliance with the standards established  
32 in this Section, it shall notify the Division of Health Service Regulation Adult Care Licensure Section of its  
33 recommendation for use.

34  
35 *History Note: Authority G.S. 131D-6.1;*

36 *Eff. April 1, 2017.*